

FINAL

Chesterfield Local Human Rights Committee (CLHRC)

October 22, 2012

Committee Members Present:

Mr. Craig Gross, Chairman
Mr. Linwood Alford, Vice Chairman
Ms. Dina Phelps, Secretary
Ms. Susan Foster
Ms. Roxanna Ronquillo

Absent:

Mr. Charles Armstrong

Staff:

Mrs. Karen Mingloski, LHRC Staff Support (Chesterfield)
Mr. Buddy Small, Human Rights Office

Guests:

Mr. James Holdren, Chesterfield CSB
Mr. Peter Mazure
Ms. Samia Abdelmagid, New Direction Counseling Services
Mr. Wes Suitt, Focused Outreach Richmond

Affiliates Present

Ms. Karyn Carpenter, Chesterfield CSB
Ms. Kimberly Harris, Community Interventions
Mr. Gene Cash, Counseling Alliance of Virginia
Ms. Inger Wyatt, Covenant Homes LLC
Ms. Julie Jacobs-Jennings, Grafton Schools
Ms. Gina Koke, Grafton Schools
Ms. Kina Thomas, H&W Enterprises of NC, LLC
Ms. Wiggins, J&M Adult Care Services
Ms. Nekisha Adekoya, Jerolin Management Services
Ms. Jenell Mines, Jerolin Management Services
Ms. Dane's Weddel, Kids in Focus, A ResCare Company
Ms. Cheryl Nero, Langhorne Family Care
Mr. Jamie Knight, Lyle Professional Consulting
Mr. Maurice Morgan, New Pathways Youth Services, Inc.
Mr. Felix Foloruns, Olmeja Advocacy Services
Ms. Kim Higgins, Overcomers Day Services, LLC
Mrs. Amel Shelton, Quality Life Family Services, LLC
Ms. Christina Rivers, Rivers Assisted Living
Ms. Tanikka Mason, Second Chances Youth Services
Ms. Laura McDonald, Spectrum Transformation Group
Ms. Wauchula Reed, Turning Point Mental Health Services LLC
Ms. LaKeisha Brouard, Village Children & Family Services
Mr. Vincent Walker, YES Behavioral Health
Ms. Cheryl Woods, YES Behavioral Health

1. Call to Order

A quorum being present, Chairman Craig Gross called the Chesterfield Local Human Rights Committee meeting to order at 5:30 pm at Chesterfield Mental Health Support Services, 6801 Lucy Corr Boulevard, Chesterfield.

Chairman Gross requested volunteers to help clean up at the end of the meeting.

2. Approval of Minutes

No corrections were noted. A motion was made and seconded to approve the minutes of July 23, 2012.

Ayes: Mr. Gross, Ms. Ronquillo, Ms. Phelps, Ms. Foster, Mr. Alford

3. Matters of the Public

Mr. Gross entertained comments to open the floor for items of interest to the committee. There were no matters of the public brought forward.

4. Old Business

5. New Business

A. Potential New Providers (brief description of services)

- T.A.G. Inc. – not present
- *Focused Outreach Richmond* - is a residential treatment program providing a variety of services for individuals returning to the community from incarceration: comprehensive psychiatric and substance abuse assessment; medical and dental evaluation; individual, group, and family therapy/counseling, intensive case management, housing, etc.
- Amazing Grace Counseling LLC – not present
- *New Directions Youth Services, LLC* - will provide mental health support services to adults age 21 and over identified as having behavioral or emotional problems, transitioning from other placements, and returning to their home communities.

Focused Outreach Richmond and New Directions Youth Services LLC are invited to return to January 28, 2013 meeting. A written description of services, and human rights policies and procedures should be submitted to the LHRC staff support at the time agenda items are due.

B. Quarterly Report of Human Rights Activities

Mr. Gross reported the LHRC members have reviewed, in advance of the meeting, the July, August and September 2012 quarterly reports submitted by providers. The providers will not need to give a verbal report, unless there are specific questions about an event.

The following providers submitted their quarterly reports for the July – September 2012 reporting period.

| | |
|-------------------------------------|--------------------------------------|
| Chesterfield CSB | New Pathways Youth Services, LLC |
| Community Interventions LLC | Olmeja Advocacy Services |
| Covenant Homes | Overcomers Day Services, LLC |
| Counseling Alliance of Virginia LLC | Quality Life Services |
| Grafton Schools | Rivers Assisted Living |
| H&W Enterprises, LLC | Second Chances Youth Services |
| J & M Adult Care Services, LLC | Spectrum Transformation Group |
| Jerolin Management Services | Turning Point Mental Health Services |
| Kids in Focus, A ResCare Company | Village Children & Family Services |
| Langhorne Family Care | YES Behavioral Health |
| Lyle Professional Consulting | |

Quarterly Report Discussion:

Chesterfield CSB – Item 1 was clarified that staff re-training occurred simultaneously as staff member was moved from one group home to another, and was completed through 1:1 supervision with supervisor. Item 2 remove name.

Covenant Homes Allegation of neglect outcome needs to be revised to remove individual's name; there was also discussion of the process of labeling baskets for medications. Staff administers medications; medications are to be given to 1 consumer at a time and logged on medication record.

Counseling Alliance of Virginia - Review of report and Corrective Action Plan. There are many documentation issues, however corrective action responses are thorough. Mr. Cash noted they were in a time of administrative staff transition. The Corrective Action Plan is to be completed by 10/31.

Mr. Cash requested the review and approval of a video policy during intensive in-home sessions. A copy of the authorization for the client's signature/consent was also reviewed. A motion was made and seconded to approve the video recording policy of Counseling Alliance of Virginia.

Langhorne Family Care – Reviewed a technique which is a violation of the regulations noted on the Correction Action Plan. Ms. Nero indicated that a Behavior Specialist has been secured for the client that needed a behavioral plan (from prior reporting period). Brief discussion regarding a consumer's limited phone contact with parent; noted that parent is a trigger for consumer and therefore limited contact was recommended.

Quality Life Services –Reviewed Corrective Action Plan regarding inaccessible bathroom; Mrs. Shelton noted that they have been in this home for 6 years and licensure has never cited any issues; new licensure specialist is looking at many things not noted in prior visits.

Requested policy and procedure review and approval for Residential Video Surveillance Policy and Electronic Records Management policy.

Lengthy discussion ensued regarding the policy. QLS indicated the recommendation for cameras came from the DOJ representative that follows several clients served by QLS; these clients have aggression issues and the cameras will be used for monitoring quality services and care. QLS indicated that the client's guardians have approved use of the surveillance policy.

The LHRC requested to see the documentation of the clients and guardians agreement to the video cameras/surveillance equipment.

A motion was made and seconded to approve the video cameras at Quality Life Services pending receipt of documentation from clients and guardians agreeing to the cameras.

Aye: Mr. Alford, Ms. Phelps, Ms. Foster, Ms. Ronquillo

Nay: Mr. Gross

This item will be re-considered at the January 2013 meeting.

YES Behavioral Health

YES Behavioral Health reported 13 allegations of abuse/neglect; 12 were unfounded. The LHRC requested clarification of incident #4.

Chair Gross noted that he has run some statistic of YES Behavioral Health reported events on a behavioral tracking program. A few staff are consistently involved in restraints, however this is the nature of the business.

A motion was made and seconded to accept the quarterly reports submitted.

C. Service Additions/Closures

Chesterfield CSB – Provided notification of the closure of the Ground Fern group home and re-location to a new property on Cogbill Road. The home on Cogbill Road was built through a partnership between the Chesterfield Technical Center students, Chesterfield County and Chesterfield Alternatives, Inc. (a non-profit organization).

Jerolin Management Services LLC request acceptance of two new sponsored residential placements on Lucks Lane and Springdale Road.

A motion was made and seconded to accept Jerolin Management Services LLC sponsored residential placements named above.

Jerolin Management Services also requested approval for an ID waiver group home. The LHRC requests that appropriate notification be submitted in writing, with human rights policies and procedures for the January meeting.

New Pathways Youth Services-

Mr. Morgan distributed information about a program expansion of mental health support service to individuals aged 18 – 65. They will be utilizing the current human rights policies and procedures approved by the Office of Human Rights and the LHRC.

A motion was made and seconded to accept the program expansion of New Pathways Youth Services.

6. Advocates Report

Mr. Small noted that a sensitive subject regarding surveillance cameras was discussed. If you have cameras in your program, you need to communicate with Mr. Small's office. If your program needs guidance, training, etc, please contact Mr. Small immediately.

7. Announcements / Updates

Mrs. Mingloski noted the next regular meeting will be January 28, 2013 and all providers are asked to submit the Quarterly Report of Human Rights Activities form for the reporting period of October/November/December 2012 and any other agenda requests by January 14, 2013.

Mr. Gross stated that future meeting agenda items should be submitted on time. Do not call the regional advocate or Mr. Gross requesting an exception, as it will not be granted.

The Human Rights Regulations (12VAC35-115-230 C.2.) requires the "Provider Annual Report of Human Rights Activities" is due by January 15th to the Office of Human Rights. Please submit a copy to Mrs. Mingloski with your 4th Quarter Human Rights Report due on January 14th. If you have any questions regarding submission, contact Mrs. Mingloski.

8. Adjournment

There being no further business, the meeting was adjourned at 7:15pm. The next regular scheduled meeting will be held January 28, 2013.